

CADS BYLAWS

Article 1: Name

This organization shall be called the Classical Attraction Dressage Society, Inc. The abbreviation shall be known as CADS.

Article 2: Purpose

CADS shall be a non-profit organization for the purpose of learning, sharing knowledge and experiencing and promoting the classical art of riding. The source and use of funds will be limited to but not restricted to, membership dues, clinics, shows, fund raising, demonstrations, sponsorships and community advertising for the purpose of encouraging a high standard of accomplishment in horsemanship throughout our area.

Article 3: Executive Officers

The Executive Officer positions (must be 18 years old or older) shall include:

- 1) President. TERM OF 2 YEARS EXPIRES IN EVEN-NUMBERED YEARS;
- 2) Vice-President. TERM OF 2 YEARS EXPIRES IN ODD-NUMBERED YEARS;
- 3) Treasurer. TERM OF 2 YEARS EXPIRES IN EVEN-NUMBERED YEARS;
- 4) Secretary. TERM OF 2 YEARS EXPIRES IN ODD-NUMBERED YEARS; and
- 5) up to three (3) Member-at-Large positions. TERM OF 1 YEAR.

Each position shall be for a term as indicated above. Nomination of Executive Officers for consideration will be accepted from members as described in Article 4. Executive Officers will be elected at the Annual Meeting by a simple-majority ballot vote of the members in attendance.

CADS BYLAWS

Article 4: Election of Executive Officers

Nominations for each open position must be received and confirmed no later than fourteen (14) days BEFORE the Annual General Membership Meeting. Nominations must be submitted to cadsrider@gmail.com. No other source will be accepted.

An election ballot will be prepared and distributed to all registered CADS members no later than seven (7) days BEFORE the Annual General Membership Meeting.

No additional candidates will be accepted on the ballot after the submission deadline fourteen (14) days before the Annual General Membership Meeting.

At the Annual General Membership Meeting, the Members present will vote to fill any open Executive Officer positions. Voting for Executive Officers will be conducted by secret ballot with the nominee for each open position winning by a simple majority (51%) vote of the Members present.

Article 5: Duties of the Executive Officers

President

The President shall preside over all meetings and shall be responsible for the general management of the organization's business including financials, and shall see that all resolutions and orders of the Executive Officers are carried out. Various committees needed shall be appointed by the President and the President shall be ex-officio member of all committees. The President shall have the general powers and duties normally vested in the office of the President of other non-profit organizations.

Vice President

The Vice President shall perform duties as assigned by the President and exercise the powers of the President in the event of their absence or inability to perform their duties.

Secretary

The Secretary shall attend all meetings and be required to keep and publish accurate minutes of these meetings for the permanent record. They will also be responsible for keeping all organization correspondence on file.

Treasurer

The Treasurer shall keep accurate financial records of all organization receipts and disbursements and shall ensure compliance with all state, and federal government requirements for non-profit organizations. They will also ensure that all required tax returns are filed accurately on a timely basis.

CADS BYLAWS

Article 6: Functional Responsibilities of Executive Officers

1. Executive Officers shall exercise authority for instituting a system of control that enables each activity to function with or without supervision from the officers.
2. Establish operating policies and procedures.
3. Analyze and anticipate the need for capital to ensure that adequate funds are available when needed.
4. Plan for provision of funds and make recommendations concerning sources of such funds.
5. Establish systems and procedures for monitoring and handling of cash receipts and disbursements.
6. Establish and maintain efficient banking arrangements necessary for management of bank balance and other funds.

Article 7: Membership

1. Membership is open to all persons interested in the purpose of this organization. Changes or modifications to membership requirements may be made from time to time by a proper motion and a simple majority (51%) vote at any organization meeting.
2. Basic membership applies to one (1) person only. Membership entitles that member to one (1) voting right which is not transferable by proxy or other means for any reason.
3. Any expenditure that is not on the CADS budget or that is over the budget must be approved by a super majority (60%) vote of the Members in attendance at any meeting.

Article 8: Petitions

Petitions for Action may be filed by the Members for any reason but require signatures representing a super majority (60%) of the entire Member roster to be formally addressed a meeting.

CADS BYLAWS

Article 9: Meetings

Any meeting of the organization membership or Executive Officers must fall into one the following types:

Annual General Membership Meeting

Held in the month of January at the beginning of the new Show Year.

The purpose of this meeting will be to:

1. Elect Executive Officers for any expiring positions;
2. Review and approve the financial results from the prior Show Year;
3. Review and approve the budget for the upcoming Show Year;
4. Address any open petitions in front of the Members;
5. Conduct any other business as is usual and customary at an Annual General Membership Meeting of a non-profit organization.

This meeting will be officiated by the current President before any election of new Executive Officers. Notice of the meeting shall be at least thirty (30) days in advance.

Special Meeting

May be called by the Executive Officers or by a super majority (60%) vote of the Members through a petition. Notice of the meeting shall be at least fourteen (14) days in advance with complete communication of the purpose of the meeting.

Meeting Protocol for all Meetings

The order of business for all meetings shall be as follows:

1. Call to order by President or presiding officer and establishment of a quorum.
2. Proof of notice of the meeting.
3. Reading of the previous meeting's minutes.
4. Reports from Officers and Committee Chair persons.
5. Old or unfinished business.
6. New business.
7. Motion to close the meeting and adjournment.

CADS BYLAWS

Article 10: Dissolution of Classical Attraction Dressage Society

A petition for dissolution of the organization may be presented in writing at a meeting by a Member in good standing. The petition must contain the signatures of 60% of the total membership. Upon the receipt of the petition the organization shall act upon the petition at the next meeting. The Classical Attraction Dressage Society shall be considered dissolved if 60% of the total Member roster vote in favor of dissolution. The effective date of dissolution shall be thirty (30) days from the vote, thus allowing for the disposal of assets and liabilities. In the event of dissolution of the organization, all assets of the organization remaining after payment of all obligations shall be distributed within the guidelines of section 501 (c) (4) of the Internal Revenue Code, or corresponding section of any future federal tax code. Any remaining funds will be given to The Dressage Foundation to be placed in a fund of their determination.

Article 11: By-Laws

These By-Laws may be amended by a super-majority (60%) vote of the membership in attendance at an Annual General Membership Meeting or a Special Meeting.